

WEST LONDON CENTRE FOR COUNSELLING

Trainee Counsellor Application Form

Section 1 – Personal Details

First Name: _____

Surname: _____

Address: _____

Postcode: _____

Mobile: _____ Landline: _____

Email: _____

Date of Birth: _____ Male/Female: _____

Current Job Title: _____

Languages you can work in: _____

Courses applied for/attending: _____

If selected for placement, when would you be able to start? _____

Are you able to commit to a minimum of 18 months at WLCC? _____

Membership of Professional Bodies

BACP/UKRC/UKCP/BPS etc. _____

Membership status: _____

Section 2 – Qualifications (please include current training)

College/University etc.	Dates Attended	Qualifications
<p>For example Westminster Pastoral Foundation</p> <hr/>	<p>From: September 1998 To: June 2001</p> <hr/>	<p>Diploma in Psychodynamic Counselling</p> <hr/>
<p>Other Relevant Courses</p>		

If applicable:

The number of clients seen/face-to-face hours of counselling provided to date (not including college practice): No. of clients: ____/ Face-to-face hours: ____

Are you currently on any other placements? Yes No

If yes,

Where and how long for? _____ / _____

If you have finished your placement, please state where, dates started and ended and reason for ending:

Experience of personal therapy? _____

(please give details, how long, personal perspective)

Section 4 – Relevant Experience

Give an example of how you have ensured that social and cultural issues are addressed in some of the work (counselling or otherwise) you have undertaken.

Describe a recent ethical dilemma that you have encountered (in counselling, work, etc.) and explain, giving reasons, how you dealt with the situation.

What do you think the key aspects of working to a time-limited model might be and how would you adapt your modality to reflect this?

Section 5 -Additional Information

Personal Statement

Using the Person Specification below as a guide (giving examples where possible), please describe (in no more than 500 words) why you are interested in being a Trainee Counsellor at West London Centre for Counselling. Include the skills, knowledge and experience you believe you possess that will support your application and what you feel you will bring to this position.

Section 6 – Disclosure

Disclosure of any information does NOT automatically exclude you from obtaining a placement at WLCC. However, failure to disclose any such information may result in the refusal or the termination of a placement at WLCC.

Have you ever or are you currently the subject of any criminal, civil investigatory or disciplinary proceedings or enquiries?

- Yes (please declare on an attached statement)
- No

Have you ever or are currently been refused/expelled from membership of any professional body/register or training course?

- Yes (please declare on an attached statement)
- No

Section 7 – References

Please provide details of two referees you are happy for us to approach, one of whom should be your current college tutor.

FIRST REFERENCE	SECOND REFERENCE
Name:	Name:
Address:	Address:
Job Title:	Job Title:
Tel No:	Tel No:
E-mail address:	E-mail address:

Section 8 - Availability

Please Tick:

- Monday: morning afternoon evening anytime
- Tuesday: morning afternoon evening anytime
- Wednesday: morning afternoon evening anytime
- Thursday: morning afternoon evening anytime
- Friday: morning afternoon evening anytime

Please indicate times (e.g. Monday morning 10-12 or Tuesday evening 6-9)

I confirm that the information I have given on this form is accurate and will form part of my contract. If this information is found to be false my placement may be terminated.

Signed: _____

Date: _____

Once we receive your completed application form, we will send you a receipt of acknowledgement. If you do not hear from us within 10 days please contact us.

WEST LONDON CENTRE FOR COUNSELLING

Trainee Counsellor – Person Specification

Essential

- To have completed an initial phase of training (theory and practice) of at least one (1) year and to be engaged in further training.
- To be able to commit for a minimum of eighteen (18) months.
- To be able to manage casework/work to specific guidelines.
- To have an understanding of the importance of supervision and showing the willingness to learn.
- To be able to work as part of a team.
- To have an understanding of time-limited counselling work.
- To have knowledge of and adhere to the BACP's Ethical Framework.
- To have an understanding of Equal Opportunities in a counselling environment.
- To have experience of personal therapy.

Desirable

- To have experience of working with people from a variety of backgrounds.
- To have an understanding of different therapeutic models.
- To be able to integrate theoretical knowledge with practice.

