

WEST LONDON CENTRE FOR COUNSELLING

Trainee Supervisor Application Form

Section 1 – Personal Details

First Name: _____

Surname: _____

Address: _____

Postcode: _____

Telephone/Day: _____ **Evening:** _____

Email: _____ **Mobile:** _____

Date of Birth: _____ **Male/Female:** _____

Current Job Title: _____

Languages you can work in: _____

Courses applied for/attending: _____

Section 2 – Qualifications (please include current training)

College/University etc.	Dates Attended	Qualifications
<p>For example <i>Westminster Pastoral Foundation</i></p> <hr/>	<p><i>From: September 1998</i> <i>To: June 2001</i></p> <hr/>	<p><i>Diploma in Psychodynamic Counselling</i></p> <hr/>
Other Relevant Courses		

Accreditation/Registration

BACP/UKRC since: _____

Membership Status: _____

UKCP since: _____

Section: _____

BPS since: _____

OTHER: _____

Section 4 – Skills, Knowledge and Experience

Please describe your interest in this position and your skills, knowledge and experience in support of your application. Please include the criteria of the Person Specifications for Trainee Supervisors (enclosed).

Section 5 – Disclosure

Disclosure of any information does NOT automatically exclude you from obtaining a placement at WLCC. However, failure to disclose any such information may result in the refusal or the termination of a placement at WLCC.

Have you ever or are you currently the subject of any criminal, civil investigatory or disciplinary proceedings or enquiries?

- Yes (please declare on an attached statement)
- No

Have you ever or are currently been refused/expelled from membership of any professional body/register or training course?

- Yes (please declare on an attached statement)
- No

Section 6 – References

Please provide details of two referees you are happy for us to approach; one of whom should be your present college tutor or somebody who is familiar with your counselling/supervision work.

FIRST REFERENCE	SECOND REFERENCE
Name:	Name:
Address:	Address:
Job Title:	Job Title:
Tel No:	Tel No:
E-mail address:	E-mail address:

Section 7 - Availability

Please
Tick

- Monday:** morning afternoon evening anytime
- Tuesday:** morning afternoon evening anytime
- Wednesday:** morning afternoon evening anytime
- Thursday:** morning afternoon evening anytime
- Friday:** morning afternoon evening anytime

Please indicate times (e.g. Monday morning 10 – 12 or Tuesday evening 6 – 9)

I understand that the information I have given on this form is accurate and may form part of my contract. If this information is found to be false my placement may be terminated.

Signed: _____

Date: _____

WEST LONDON CENTRE FOR COUNSELLING
Trainee Supervisor – Person Specification

Essential

- To be qualified as a counsellor/psychotherapist and accredited (or eligible) by BACP, UKRC and/or registered (or eligible) by UKCP/BPS and to have a minimum of three (3) to five (5) years of post qualifying clinical experience.
- To be able to commit for a minimum of twelve (12) months.
- To be training or to have trained as a supervisor, preferably with a course requiring a substantial component or clinical supervision of supervision.
- To be able to manage supervision work to specific guidelines and to be willing to learn.
- To have an understanding of issues regarding confidentiality.
- To be able to work as part of a team.
- To have an understanding of time-limited counselling work.
- To have knowledge of and adhere to the BACP's Ethical Framework.
- To have an understanding of Equal Opportunities in a counselling environment.

Desirable

- To have experience of working with/in groups.
- To have experience of working with people from a variety of backgrounds.
- To have knowledge of a range of theoretical models.
- To have an understanding of supervising across modalities.
- To have an understanding of supervising time-limited work.

<p style="text-align: center;">WEST LONDON CENTRE FOR COUNSELLING Equal Opportunities Monitoring Form</p>

West London Centre for Counselling is committed to its Equal Opportunities Policy. In order to monitor the effectiveness of our policy we request all applicants provide the information indicated.

All decisions concerning recruitment, training etc. will be made with regard only to the requirements of the job and will not be influenced by any consideration of ethnic origin, gender, disablement, age, marital status, sexual orientation, religious belief or social background.

In order to monitor our performance against this policy, we ask all applicants to provide the information listed below. This will remain anonymous and confidential and will NOT be used as part of the selection procedure. It is purely to provide us with a statistical summary to see if we need to alter our recruitment procedures to achieve greater compliance with our equal opportunities policy.

Please indicate which of the following apply to you.

- Male
- Female

Do you consider yourself disabled? YES/NO

Are you registered disabled? YES/NO

Ethnic origin questions are not about nationality, place of birth or citizenship. They are about colour and broad ethnic group. UK citizens can belong to any of the groups indicated.

Would you describe your ethnic origin as:

- White
- Irish
- Black Caribbean
- Black African
- Black other (please describe).....
- Indian
- Pakistani
- Bangladeshi
- Chinese
- Other (please describe).....