

WEST LONDON CENTRE FOR COUNSELLING

Trainee Supervisor Application Form

Section 1 – Personal Details

First Name: _____

Surname: _____

Address: _____

Postcode: _____

Mobile: _____ Landline: _____

Email: _____

Date of Birth: _____ Male/Female : _____

Current Job Title: _____

Languages you can work in: _____

Courses applied for/attending: _____

Section 2 – Qualifications (please include current training)

College/University etc.	Dates Attended	Qualifications
<p>For example Westminster Pastoral Foundation</p> <hr/>	<p>From: September 1998 To: June 2001</p> <hr/>	<p>Diploma in Psychodynamic Counselling</p> <hr/>
Other Relevant Courses		

Accreditation/Registration

BACP/UKRC since: _____

Membership Status: _____

UKCP since: _____

Section: _____

BPS since: _____

OTHER: _____

Section 3 – Employment History

Please provide details of previous work experience over the last ten years, starting with your current employer. This can include any unpaid or voluntary work you may have undertaken. Please explain any gaps in your employment history. (Use additional sheets if necessary)

Name & Address of Employer (BLOCK CAPITALS)	Position Held/Main Duties	From (Year & month)	To (Year & month)	Reasons for leaving (if applicable)

Number of counselling hours since accreditation : _____

Section 4 – Skills, Knowledge and Experience

Please describe your interest in this position and your skills, knowledge and experience in support of your application. Please include the criteria of the Person Specifications for Trainee Supervisors (enclosed).

Section 5 – Disclosure

Disclosure of any information does NOT automatically exclude you from obtaining a placement at WLCC. However, failure to disclose any such information may result in the refusal or the termination of a placement at WLCC.

Have you ever or are you currently the subject of any criminal, civil investigatory or disciplinary proceedings or enquiries?

- Yes (please declare on an attached statement)
- No

Have you ever or are currently been refused/expelled from membership of any professional body/register or training course?

- Yes (please declare on an attached statement)
- No

Section 6 – References

Please provide details of two referees you are happy for us to approach; one of whom should be your present college tutor or somebody who is familiar with your counselling/supervision work.

FIRST REFERENCE	SECOND REFERENCE
Name:	Name:
Address:	Address:
Job Title:	Job Title:
Tel No:	Tel No:
E-mail address:	E-mail address:

Section 7 - Availability

Please Tick

- Monday:** morning afternoon evening anytime
- Tuesday:** morning afternoon evening anytime
- Wednesday:** morning afternoon evening anytime
- Thursday:** morning afternoon evening anytime
- Friday:** morning afternoon evening anytime

Please indicate times (e.g. Monday morning 10 – 12 or Tuesday evening 6 – 9)

I understand that the information I have given on this form is accurate and may form part of my contract. If this information is found to be false my placement may be terminated.

Signed:

Date:

WEST LONDON CENTRE FOR COUNSELLING
Trainee Supervisor – Person Specification

Essential

- To be qualified as a counsellor/psychotherapist and accredited (or eligible) by BACP, UKRC and/or registered (or eligible) by UKCP/BPS and to have a minimum of three (3) to five (5) years of post qualifying clinical experience.
- To be able to commit for a minimum of twelve (12) months.
- To be training or to have trained as a supervisor, preferably with a course requiring a substantial component or clinical supervision of supervision.
- To be able to manage supervision work to specific guidelines and to be willing to learn.
- To have an understanding of issues regarding confidentiality.
- To be able to work as part of a team.
- To have an understanding of time-limited counselling work.
- To have knowledge of and adhere to the BACP's Ethical Framework.
- To have an understanding of Equal Opportunities in a counselling environment.

Desirable

- To have experience of working with/in groups.
- To have experience of working with people from a variety of backgrounds.
- To have knowledge of a range of theoretical models.
- To have an understanding of supervising across modalities.
- To have an understanding of supervising time-limited work.

